

**SALEM SOCCER REFEREES ASSOCIATION
BYLAWS**

ARTICLE 1 ORGANIZATION

- 1.1 Affiliations – the Association shall avail itself to any organizations or affiliations deemed of benefit to the members. Special emphasis shall be placed on soccer organizations.
- 1.2 Duties – the duties of the Association shall be to provide competent referees to officiate for client organizations and to provide a training and development program for referees.
- 1.3 Jurisdiction – the Association shall retain the right to render decisions on all matters pertaining to referee activities under its jurisdiction.

ARTICLE 2 MEMBERSHIP

- 2.1 Eligibility – persons engaged in soccer refereeing and others who wish to ally themselves with the nature and purpose of the Association are eligible for membership.
- 2.2 Classification
 - 2.2.1 A general member is any person who pays the association dues.
 - 2.2.2 An Active Member is any general member who holds current soccer referee certification. Only active members shall be eligible to vote and to hold office. Members whose dues are in arrears forty five days or more, following notification from the Commissioner, shall be dropped from membership.
 - 2.2.3 A business, institution, or organizations may become an Associate Member upon payment of annual dues. Associate members are not eligible to vote or hold office in the Association.
 - 2.2.4 An Emeritus Member is any person who has distinguished him/herself in soccer. This person may be elected as an Emeritus Member by a two-thirds vote of the Active Members present at the Annual General Meeting. Recommendations shall be presented to the Executive Board. Such recommendations must receive unanimous approval of the Executive Board before they are presented to the membership.
 - 2.2.4.a Emeritus Members are exempt from the payment of annual dues; shall have full benefits and shall enjoy all rights and privileges of active membership; however, they shall not have the right to vote or hold office in the Association.
- 2.3 Membership Fee/Annual Dues – the Commissioner shall notify the Executive Board of the current number of persons who are general members. The Executive Board shall then propose a membership fee at the Annual General Meeting. The membership may approve or reject the fee at the Annual General Meeting or any subsequent meeting, but must approve a membership fee prior to the start of the next fiscal year. The members may vote by majority vote additional funds into the association at any two (2) consecutive meetings.
- 2.4 Termination, Suspension or Discipline of Membership
 - 2.4.1. The membership of any member failing to maintain the code of ethical standards described in the Association’s Policies may be terminated or suspended or the member may be disciplined by a vote of four of the voting members of the Executive Board. Procedures fro due process shall be described in the Association’s Policies.
- 2.5 Reinstatement of Members
 - 2.5.1 Any member whose membership has been terminated or suspended may be reinstated in accordance with the terms described in the Association’s Policies.

ARTICLE 3 FISCAL YEAR/BUDGET

- 3.1 The Association's fiscal year begins July 1 and ends the next June 30.
- 3.2 The Commissioner shall submit a proposed Commissioner's budget for the following fiscal year to the Executive Board. The Executive Board shall prepare a budget for the Association.
- 3.3 All expenditures, with the exception of individual game fees, over \$250 shall receive a minimum of two (2) quotations of price, when possible.

ARTICLE 4 OFFICERS

- 4.1 The President shall preside at all meetings of the Association; shall serve as chairperson of the Executive Board; shall designate all committees and appoint chairpersons and members of all committees in accordance with the Constitution Section 5.2; and shall be the official representative of the Association
- 4.2 The First Vice-President shall assist the President and/or Commissioner as requested. The First Vice-President shall act in the absence of the President; shall succeed to the office of the President in case of vacancy; shall be a voting member of the Executive Board.
- 4.3 The Second Vice-President shall assist the President and/or Commissioner as requested. The Second Vice-President shall succeed to the office of the First Vice-President in case of vacancy; shall record the minutes in the absence of the Secretary; and shall be a voting member of the Executive Board.
- 4.4 The Secretary shall assist the President and/or Commissioner as requested. The Secretary shall read and/or distribute minutes of all meeting (including committees) at the Association's next meeting; shall attend to all Association correspondence, shall succeed to the office of Second Vice-President in the case of vacancy; and shall be a voting member of the Executive Board.
 - 4.4.1 In case of vacancy for the office of secretary, the Executive Board shall appoint a person to be Secretary until the next Annual General Meeting.
- 4.5 The Immediate Past President shall assist the President and/or Commissioner as requested. The immediate Past President shall be the chairperson of the Nominations Committee; shall serve in any capacities described in the Associations Policies; and shall be a voting member of the Executive Board.
 - 4.5.1 The office of Immediate Past President shall not appear on the slate of elective officers at the Annual General Meeting, but is automatically filled by the retiring President (see Constitution Article 4.3)
 - 4.5.2 In case of vacancy for the office of immediate Past President, the position shall remain vacant until the next election cycle.
- 4.6 The President shall recommend an individual for the Association's Commissioner position following the election of the Officers at the Annual General Meeting. If no candidate recommended by the President receives approval from a majority of the membership voting at that meeting, the Immediate Past President will assume the duties of the Commissioner position until such time as the Nominations Committee can submit no fewer than two candidates for election by the members at the next Association meeting.
 - 4.6.1 The position of Commissioner must be filled prior to the start of the next fiscal year.
 - 4.6.2 The Commissioner shall assist the President and the Executive Board as requested. The Commissioner shall coordinate and administer the officials schedules for all client organizations under contract to the Association.

4.6.3 The President may remove the Commissioner with the concurrence of four members of the Executive Board and subject to a majority approval of the membership at the next regular meeting of the Association.

4.7 The President shall recommend an individual for the Association's Assistant Commissioner position following the election of officers at the Annual General Meeting. If no candidate recommended by the President receives approval from a majority of the membership voting at that meeting, one of the Vice-Presidents will assume the duties of the Assistant Commissioner's position until such time as a Nominations Committee can submit no fewer than two candidates for election by the members at the next Association meeting.

4.7.1 The Assistant Commissioner shall assist the Commissioner, President and Executive Board as requested. The Assistant Commissioner shall receive and disburse funds as authorized by the Association; shall maintain and report on accounts deposited in a chartered bank in the name of the Association with the account authorization in the names of the Assistant Commissioner and the President and/or the Commissioner.

4.7.2 The President may remove the Assistant Commissioner with the concurrence of four members of the Executive Board and subject to a majority approval of the membership at the next regular meeting of the Association.

4.7.3 The Assistant Commissioner shall have responsibility for scheduling SSRA officials

5.0 ELECTION OF OFFICERS/TERM OF OFFICE

5.1 The election of officers shall take place at the Annual General Meeting and the end of each two-year cycle. The chairperson of the Nominations Committee shall conduct the election of officers in accordance with this Constitution and By-Laws and parliamentary procedure. Nominations shall be presented as an entire slate if the Nominations Committee has not nominated more than one person for any office. Members may then offer additional nominations. Nominations for all offices shall be closed before the election of any office begins.

5.1.1 In instances where there is no more than one candidate for an office, election shall be by secret ballot only. In such cases, the election for officers shall proceed in the following manner: President, First Vice-President, Second Vice-President, Secretary.

5.2 The positions of Commissioner and Assistant Commissioner shall be recommended by the President and shall be voted on by the membership; a majority of the members shall approve these positions.

5.3 Terms of Office

5.3.1 No officer may succeed him/herself in the same office.

5.3.2 Officers of the Association are elected to terms of the office of approximately two years (see Constitution Article 4.3).

5.3.3 Executive Board members, unless they decline to be nominated, shall be nominated to the next highest office at the Annual General Meeting.

5.4 Any officers may be removed from office by:

5.4.1 Resignation; or

5.4.2 Upon stated cause, by four votes of the Executive Board. As may be necessary the removal shall be presented to the membership at the next regular meeting, and approved by a majority of the membership, or

5.4.3 Upon stated cause at a regular meeting, a motion for removal of an officer shall be presented and shall cause a vote to be taken at the next regular meeting, which shall not be less than seven days after the motion for removal. At the next regular meeting wherein the quorum of members established for the

Annual General Meeting (Constitution Article 7.2) shall be in attendance, the motion for removal shall be voted on and shall be approved by two thirds of the members present for the meeting.

ARTICLE 6 REMUNERATION AND EXPENSES

- 6.1 All officers of the Association shall be entitled to recover authorized expenses incurred while engaged in Association business upon presentation of receipt to the Executive Board and after their review and approval of payment by the Assistant Commissioner by three voting members of the Executive Board.
- 6.2 With the exception of the Commissioner, Assistant Commissioner, and Association Trainer no officer of this Association shall be entitled to financial remuneration of any kind.

ARTICLE 7 NOMINATING COMMITTEE DUTIES

- 7.1 The Nominating Committee shall recruit prospective candidates for Association officers and present nominations at the Annual General Meeting.

DATE OF ADOPTION: November ____, 2010

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